

# St. Francis of Assisi Catholic School

114 Wiley St., Kingston, Ontario K7K 5B5

Tel: 1 (613) 546.5981 Fax: 1 (613) 546.0463

flhpstfa@alcdsb.on.ca [www.alcdsb.on.ca/school/stfa](http://www.alcdsb.on.ca/school/stfa)



## St. Francis of Assisi School Council

Date: October 17, 2018

### 1. Prayer – to be recited together

#### **Catholic School Council Prayer**

*God, the source of every good gift, let us pray that all of us will experience a sense of warmth and welcome, and that there will be a rich sharing of ideas, talents and enthusiasm as together we go about our work of helping our children to grow and learn.*

*Help us recognize your presence in one another. Inspire us to listen with attention and patience, to share with courage and generosity, and to welcome the ideas of all. May this meeting of ours strengthen our friendships, build our communities, and increase our confidence in ourselves and our schools. Amen*

### 2. Acceptance of Last Minutes/ Acceptance of New Agenda

- Motion to accept: Nicole
- Seconded by: Cindy
- Correspondence & Misc Notes (if applicable)
  - a. Good News Sharing
    - i. School has had an excellent start-up
    - ii. Marie and Paloma enjoyed the experience of participating in our school's SIPSAW development.
  - b. Lunch Supervisor - Paloma Turnbull
    - i. Any motions that may present a conflict of interest, Paloma will remove herself from voting.
- Old Business (if applicable)
  - a. None
- e. Treasurer's Report
  - a. Summary of Accounts/Balances

- i. Nicole shared the history of transactions from July 1st to September 30, 2018
- f. New Business:
  - a. Protocol-Task Assignment
    - i. Contact Melissa or Paloma with any new ideas/initiatives
    - ii. Melissa and/or Paloma will contact administration and consideration of the request will be given.
    - iii. Approval will be forwarded back through Melissa and Paloma to the individual(s).
  - b. Helping Families Fund
    - i. Motion by Nicole: To put forward \$500 towards the "Helping Families Fund"
    - ii. Seconded by: Cindy
    - iii. Carried
  - c. Christmas Luncheon
    - i. Friday, December 21st is the date.
    - ii. Melissa designated Cindy to contact the Venditti family to see if they would like to continue. Unfortunately, they are unable to do it.
    - iii. Melissa then contacted Ramekins and they said that they would be able to do it for \$2000, which would cover 300 students and 45 adults.
    - iv. Motion by Melissa: To have Ramekins cater the Christmas Luncheon on December 21st, 2018 in the amount of \$2000.
    - v. Seconded by: Nicole
    - vi. Carried
    - vii. Council will cover cutlery, platters, table clothes, desserts and drinks.
  - d. Giving back to Organizations that help our students and families (i.e. Winter Warmth, Isthmus)
    - i. Motion by Nicole: To donate \$100 to each organization (Winter Warmth, Isthmus, Food Share) for a total donation amount of \$300.
    - ii. Seconded by: Melissa
    - iii. Carried
  - e. Confirmation
    - i. We will have a conversation with Friar Jim and Friar David regarding location of Confirmation. School team will report to council at the next council meeting.
  - f. Vendor Sale
    - i. Vendors update
      - i. Tables were sold for \$25 each. At this point there are 27 tables, and 19 have paid. That money goes directly to council. We will also be running a canteen.
    - ii. School participation
      - i. School will put in one bake/craft table, free of charge. All proceeds will go towards the SEVEC Exchange Trip.

- g. Fundraising Initiatives
  - i. MacMillan's
    - i. Letters will go home at the end of next week (October 26)
    - ii. Orders due back on November 22nd
    - iii. Delivery is December 4th.
  - ii. Other
    - i. See School Fundraising Calendar ([https://alcdsb-my.sharepoint.com/:x:/g/personal/gencchri\\_alcdsb\\_on\\_ca/EfFusQkSe9tJpwt-xqFMlxBd68bOBj-TIFuh\\_dFND7P\\_A?e=W9INDP](https://alcdsb-my.sharepoint.com/:x:/g/personal/gencchri_alcdsb_on_ca/EfFusQkSe9tJpwt-xqFMlxBd68bOBj-TIFuh_dFND7P_A?e=W9INDP))
- h. EQAO
  - a. <http://www.alcdsb.on.ca/School/stfa/About/SchoolImprovementWellnessPlan/Documents/School%20Report%20-%202017-2018.pdf>
- g. Principal's Report (Dan)
- 8. Motion to Adjourn
  - a. Motion by: Christine
  - b. Seconded by: Nicole
- 9. Next Meeting Date: November 14th, 5:30 p.m.

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## Principals Report – October 16, 2018

### Ongoing Programs

Paws for stories continues each Tuesday afternoon  
Coding Club – 3-5  
6-8 Boys Coding Club  
Hackergals – Coding for girls  
Breakfast Program  
Kaleidoscope Buddies  
Volleyball

September 18 -Fielding and Nair School Visit  
September 18 – Priest Workshop & Luncheon  
September 18 – 6-8 Community visit to Ryan Centre  
September 19 – Terry Fox Kick Off  
September 20 -Knights of Columbus Soccer Challenge  
September 20 – Treasure Chest AGM  
September 21- School Mass - Bus Safety Presentations K-8  
September 27 – Senior Boys Soccer  
September 28 – PA Health & Safety/School Improvement/St. Joseph Staff Visit  
October 1 – Writers Fest Author Visit (Pierre Collett-Derby) -Grades K-2 & Junior Co-Ed Soccer  
October 5 – School Mass -Feast of St. Francis Celebration – Spaghetti Lunch – Terry Fox Walk - \$600.00 Raised  
October 9 – 7 Queens Teacher Candidates Start Placement  
October 12- Jennifer Lanthier -Author Visit -Grades 3-8  
October 15 – 19 -Spirit Week -United Way  
October 15 – School Improvement Planning Meeting  
October 15 – Milk Shake Fundraiser – Social Justice Club  
October 17 – IEP's Sent Home  
October 18 – Grade 7 Immunizations & Student Vote  
October 19 – School Mass - Picture Day – Fall Dance Grades 6-8 Fundraiser Experience Canada  
October 22 – City of Kingston Recycling Presentation  
October 23 – Presentation - One Year Review of St. Francis for School Trustees  
October 24 – School Improvement Planning with Student Voice  
October 26 – PA Day – Regional Faith Day – Regiopolis Notre-Dame



Detailed Category Summary - All Transactions To Date

Report #2  
06/30/2018 ... 09/30/2018  
Date ... Range  
2018-2019

Summary for: School Council-General  
Cat. #: 11000

Contact Person:  
Balance Forward: \$7,131.14

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
07/10/2018	Cheque 1168	Loblaws Inc Year end BBQ	\$187.07				<input type="checkbox"/>	\$6,944.07
07/10/2018	Cheque 1169	Janet Heyman Pro Grant items - Didnt make deadline	\$88.82		\$3.26	\$2.22	<input checked="" type="checkbox"/>	\$6,855.25
09/14/2018	Transfer 17	Hot dogs and items for Open House	\$210.14				<input checked="" type="checkbox"/>	\$6,645.11
09/14/2018	Transfer 18	Milk for year end BBq	\$260.80				<input checked="" type="checkbox"/>	\$6,384.31
09/14/2018	Cheque 1170	Melissa Carroll Invoices for open house and McMillians Inv#	\$128.10		\$0.98	\$0.82	<input checked="" type="checkbox"/>	\$6,256.21
09/14/2018	Cheque 1171	Dan Finn Open House Supplies Inv#	\$51.18		\$3.06	\$2.55	<input checked="" type="checkbox"/>	\$6,205.03
Opening Balance: \$7,131.14			\$926.11	0.00	\$7.30	\$5.59		\$6,205.03
			926.11	0.00	7.30	\$5.59		\$6,205.03

		<u>Balance Forward</u>	<u>Expense</u>	<u>Revenue</u>	<u>Balance</u>
<b>Unassigned Category Umbrella Type</b>					
<b>School Council</b>					
Hot Lunch School Council	11001	\$0.00	\$0.00	\$0.00	\$0.00
School Council-General	11000	\$7,131.14	\$926.11	\$0.00	\$6,205.03
Umbrella Total:		\$7,131.14	\$926.11	\$0.00	\$6,205.03
Umbrella Type Total:		\$7,131.14	\$926.11	\$0.00	\$6,205.03
Grand Total:		\$7,131.14	\$926.11	\$0.00	\$6,205.03